



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, January 9, 2018

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR MEETING MINUTES

I. CALL TO ORDER

Chair Trunt called the meeting to order at 2: 30 p.m.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Items #5.1 (Lutheran Social Services 2018 Purchase of Service Agreement), #5.2 (Ross Resources - Truancy Prevention Services 2018 Purchase of Services Contract), and #5.3 (First Call for Help 2018 Purchase of Service Agreement); add them as Items #6.10, #6.11, and #6.12, respectively; and approve the agenda, as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Burl Ives, District #4
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, January 2, 2018 County Board Organizational meeting.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Ben DeNucci, District #5
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Burl Ives, District #4
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

4. Approve the 2018 Purchase of Service Agreement between Itasca Life Options and ICHHS, for Day Training & Habilitation Services (DT & H); and Supported Employment Services, in the amount not to exceed \$20,000, for the period January 1, 2018 through December 31, 2018.
5. Approve & accept 2017/2018 GRH Agreement for Brookstone Manor.
6. Approve the contract extension between Itasca County and DJV, Inc., which expires on January 15, 2018.
7. Adopt the Resolution Re: Repurchase of the East 25' of Lot 8 & West 25' of Lot 9 - Auditor's Subdivision Number 8 Section 16, Township 55N, Range 25W by Donald Bischoff and authorize necessary signatures.

Resolution 2018-2

RE: REPURCHASE OF THE EAST 25' OF LOT 8 & THE WEST 25' OF LOT 9 - AUDITOR'S SUBDIVISION NUMBER 8 BY DONALD BISCHOFF

WHEREAS, Minn. Stat. § 282.241 provides that State of Minnesota lands held in trust for the taxing districts may be repurchased by the owner at the time of forfeiture, or the owner's heirs, devisee's, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, subject to adoption of a resolution by the County Board and payment of the sum of all delinquent taxes, penalties, interest and associated costs, and

WHEREAS, the applicant, Donald Bischoff, has applied to repurchase State of Minnesota land held in trust for the taxing districts legally described as:

East 25' of Lot 8 & West 25' of Lot 9
Auditor's Subdivision Number 8

WHEREAS, the applicant is eligible to repurchase the property, and

WHEREAS, approving the repurchase will promote the use of lands that will best serve the public interest, now, therefore be it

RESOLVED, that the Itasca County Board approves the repurchase application by Donald Bischoff, subject to payment including taxes, penalties & interest \$2,453.93, Deed tax \$8.10; deed issuance fee \$25.00; recording fee \$46.00; repurchase application fee \$300.00, for a total of \$2,833.03.

8. Adopt the Resolution Re: Repurchase of the SE SE - Section 24, Township 58N, Range 23W by Merry and Daniel Rushton and authorize necessary signatures.

Resolution 2018-3

RE: REPURCHASE OF THE SE 1/4 OF THE SE 1/4 - SECTION 24, TOWNSHIP 58N, RANGE 23W BY MERRY AND DANIEL RUSHTON

WHEREAS, Minn. Stat. § 282.241 provides that State of Minnesota lands held in trust for the taxing districts may be repurchased by the owner at the time of forfeiture, or the owner's heirs, devisee's, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, subject to adoption of a resolution by the County Board and payment of the sum of all delinquent taxes, penalties, interest and associated costs, and

WHEREAS, the applicants, Merry and Daniel Rushton, have applied to repurchase State of Minnesota land held in trust for the taxing districts legally described as:

SE 1/4 of the SE 1/4
Section 24, Township 58N, Range 23W

WHEREAS, the applicants are eligible to repurchase the property, and

WHEREAS, approving the repurchase will promote the use of lands that will best serve the public interest, now, therefore be it

RESOLVED, that the Itasca County Board approves the repurchase application by Merry and Daniel Rushton, subject to payment including taxes, penalties & interest \$2,480.84, Deed tax \$8.19; deed issuance fee \$25.00; recording fee \$46.00; repurchase application fee \$300.00, for a total of \$2,860.03.

- 9. Adopt the Resolution Re: Repurchase of Lot 13, Block E - Northland Park Section 2, Township 56N, Range 26W by Tiana Carlson f.k.a. Tiana Holcomb and authorize necessary signatures.

Resolution 2018-4

**RE: REPURCHASE OF LOT 13, BLOCK E - NORTHLAND PARK
BY TIANA CARLSON F.K.A. TIANA HOLCOMB**

WHEREAS, Minn. Stat. § 282.241 provides that State of Minnesota lands held in trust for the taxing districts may be repurchased by the owner at the time of forfeiture, or the owner's heirs, devisee's, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, subject to adoption of a resolution by the County Board and payment of the sum of all delinquent taxes, penalties, interest and associated costs, and

WHEREAS, the applicant, Tiana Carlson f.k.a. Tiana Holcomb, has applied to repurchase State of Minnesota land held in trust for the taxing districts legally described as:

Lot 13 - Block E
Northland Park

WHEREAS, the applicant is eligible to repurchase the property, and

WHEREAS, approving the repurchase will promote the use of lands that will best serve the public interest, now, therefore be it

RESOLVED, that the Itasca County Board approves the repurchase application by Tiana Carlson f.k.a. Tiana Holcomb, subject to payment including taxes, penalties & interest \$1,184.76, Deed tax \$3.91; deed issuance fee \$25.00; recording fee \$46.00; repurchase application fee \$300.00, for a total of \$1,559.67.

- 10. Approve the Domestic Animal Control Facility Agreement for 2018-2020 between Itasca County and the City of Grand Rapids and authorize necessary signatures to execute said agreement.

VI. REGULAR AGENDA

- 1. Recognition of County Employee(s)

The following employees were recognized:

Brian Herschbach has been hired as an Engineering Technician III, Transportation Department effective January 2, 2018 due to a resignation.

Evelyn Huffman is retiring from her position of Assistant Accountant, Transportation Department effective January 31, 2018 after 21 1/2 years of service.

RESULT: INFORMATIONAL-NO ACTION TAKEN

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of 01/12/18, in the amount of \$445,786.23.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Terry Snyder, District #2
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

3. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services Department Warrants, in the amount of \$1,937,509.14, for December 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Ben DeNucci, District #5
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

4. Letter of Support – North Country National Scenic Trail Route Adjustment Legislation

Motion To: Authorize signature of the County Board Chair on letter of support for the North Country National Scenic Trail Route Adjustment legislation (H.R. 1026).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben DeNucci, District #5
SECONDER:	Terry Snyder, District #2
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

5. Offer of Employment for Veteran Services Officer Position

Motion To: Authorize offer of employment for the Veteran's Service Officer position to Luke St. Germain at Grade 11, step 4 (\$60,906.13) of the ICMA pay scale.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Burl Ives, District #4
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

6. Business Division Update/Presentation

Business Division Manager Christine Krebs provided a Business Division Update, including information regarding the 2017 Health & Human Services Budget to Actual Breakdown.

RESULT:	INFORMATIONAL-NO ACTION TAKEN
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7. Change in IMCare Appointed Actuary

Motion To: Approve a change to the IMCare certifying actuary from Alex Tava to Angela Zeterlu (both from Cirdan Health Systems).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Ben DeNucci, District #5
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

8. MnDOT Delegated Contract Process Agreement

Motion To: Adopt the Resolution Re: Delegated Contracting Process Agreement and authorize the Board Chairman and the County Auditor to execute Agreement No. 1030031.

Resolution 2018-5

RE: DELEGATED CONTRACTING PROCESS AGREEMENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Itasca County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Board Chairman and the County Auditor are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1030031", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Burl Ives, District #4
SECONDER:	Terry Snyder, District #2
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

9. MnDOT Cooperative Construction Agreement No. 1029197 for CSAH 48 & CSAH 49

Motion To: Adopt the Resolution Re: MnDOT Cooperative Construction Agreement for the construction of the intersections at TH 38/CSAH 48 and TH 38/CSAH 49 and authorize entering into Agreement No. 1029197.

Resolution 2018-6

RE: MNDOT COOPERATIVE CONSTRUCTION AGREEMENT 1029197

IT IS RESOLVED that Itasca County enter into MnDOT Agreement No. 1029197 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the bituminous paving, aggregate base and surfacing, grading, culverts, and turf establishment construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 38 from 1.4 miles south of Itasca County Road 304 to 0.9 miles south of Itasca County Road 262 under State Project No. 3108-70 and No. 3108-82, on County State Aid Highway 48 from 328 feet west of Trunk Highway No. 38 to the junction with Trunk Highway 38 under State Aid Project No. 031-648-010 and on County State Aid Highway 49 from Trunk Highway No. 38 to 481.25 feet east of Trunk Highway 38 under State Aid Project No. 031-649-012.

IT IS FURTHER RESOLVED that the County Board Chair and Clerk to the County Board are authorized to execute the Agreement and any amendments to the Agreement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Davin Tinquist, District #1
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

10. Lutheran Social Services 2018 Purchase of Service Agreement

Motion To: Approve and sign the Purchase of Service Agreement between ICHHS and Lutheran Social Services of Minnesota, for Semi-Independent Living Services, not to exceed \$202,324.00, for the period January 1, 2018 through December 31, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Burl Ives, District #4
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

11. Ross Resources – Truancy Prevention Services 2018 Purchase of Services Contract

Motion To: Approve the 2018 Purchase of Services Contract between ICHHS and Ross Resources, Inc., for Truancy Prevention Services, in the amount of \$297,472.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Terry Snyder, District #2
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

12. First Call for Help 2018 Purchase of Service Agreement

Motion To: Approve the 2018 Purchase of Service Agreement between First Call for Help and ICHHS, for 24 Hour Crisis Intervention and Information and Referral Services; and Family Collaborative Outreach and Assistance, in the amount of \$67,000, for the period January 1, 2018 through December 31, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Burl Ives, District #4
AYES:	Tinquist, Snyder, Trunt, Ives, DeNucci

VII. COMMISSIONER COMMENTS

VIII. ADJOURN

Chair Trunt adjourned the meeting at 2:59 p.m.

ATTEST

Leo Trunt
Chair of the County Board

Brett Skyles
Clerk of the County Board