



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, January 2, 2018

2:30 PM

Itasca County Boardroom

**FINAL**

**ORGANIZATIONAL BOARD MEETING MINUTES**

**I. CALL TO ORDER**

Chair Snyder called the meeting to order at 2:31 p.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Davin Tinquist	District #1	Absent	
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

**II. PLEDGE OF ALLEGIANCE**

**III. OATHS OF OFFICE**

Judge Wahwassuck administered the Oath of Office to newly elected Commissioner Ben DeNucci (District #5).

**IV. ELECTION OF OFFICERS**

Chair Snyder called for nominations for Chair of the County Board for the year 2018.

Commissioner Ives nominated Commissioner Leo Trunt.

After calling for more nominations three times, Chair Snyder called for the question.

**Motion To:** Cast a unanimous ballot for Commissioner Trunt at Chair of the County Board for the year 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Burl Ives, District #4
<b>SECONDER:</b>	Ben DeNucci, District #5
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

Chair Trunt provided a review of his 2018 goals as Itasca County Board Chair.

Chair Trunt called for nominations for Vice-Chair of the County Board for the year 2018.

Commissioner Snyder nominated Commissioner Davin Tinquist.

After calling for more nominations three times, Chair Trunt called for the question.

**Motion To:** Cast a unanimous ballot for Commissioner Tinquist as Vice-Chair of the County Board for the year 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Burl Ives, District #4
<b>SECONDER:</b>	Terry Snyder, District #2
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

**V. APPROVAL OF AGENDA**

**Motion To:** Pull Item #7.1 (Professional Services Contract for 2018 Lobbyist Services) and approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Leo Trunt, District #3
<b>SECONDER:</b>	Burl Ives, District #4
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

**VI. MINUTES APPROVAL**

**Motion To:** Approve the minutes of the Tuesday, December 19, 2017 County Board Work Session and the minutes of the Thursday, December 21, 2017 County Board Emergency Meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Terry Snyder, District #2
<b>SECONDER:</b>	Ben DeNucci, District #5
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

**VII. CONSENT AGENDA**

**Motion To:** Approve the Consent Agenda, as delineated below.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Burl Ives, District #4
<b>SECONDER:</b>	Terry Snyder, District #2
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

2. Approve a letter of support for Northland Counseling Center's application to the Minnesota Department of Human Services Mental Health Innovations Program for an 18-month grant of up to \$350,000 and authorize signature of the Itasca County Board Chair.
3. Approve final payment for SAP 031-598-029, Culvert Replacements on CR 243, 253, & 525, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.

**VIII. REGULAR AGENDA**

1. Bids for Legal Printing

**Motion To:** Award the Bids for Legal Publication for 2018, as follows: Grand Rapids Herald Review - Official Proceedings, Financial Statements (1st run), and Delinquent Tax Notice; Scenic Range News - Financial Statement (2nd run).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Burl Ives, District #4
<b>SECONDER:</b>	Ben DeNucci, District #5
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

2. Appointments to Committees/Commissions/Boards

**Motion To:** Approve the appointments to various Itasca County Committees/Commissions/Boards, per the complete Current List dated December 22, 2017, as amended to appoint Davin Tinquist to the Grand Rapids/Itasca County Airport Advisory Board in place of Burl Ives, and authorize the Administrative Services Department to continue actively seeking applications for remaining vacancies.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Terry Snyder, District #2
<b>SECONDER:</b>	Ben DeNucci, District #5
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

3. Additional Appointments to Committees/Commissions/Boards

**Motion To:** Appoint Emily Kurtz to the At Risk Youth Multi-Disciplinary Team representing the Probation Department due to a resignation; appoint Jesse Powell to the At Risk Youth Multi-Disciplinary Team representing the Attorney's Office due to a resignation; update County Engineer Karin Grandia's terms on the Area Transportation Partnership (ATP), Planning Commission/Board of Adjustment (PC/BoA), Risk Management Commission, and Wetland Evaluation Panel to coordinate with her appointed term expiring May 1, 2018; accept the resignation of Brian Rauzi from the Bigfork Airport Joint Zoning Board, effective December 20, 2017; accept the resignation of Dan Brown from the Noxious Weed Appeal Committee, effective December 12, 2017; accept the resignation of Ben DeNucci from the Planning Commission/Board of Adjustment (PC/BoA), effective December 12, 2017; accept the resignation of Charles Burress from the Tri-County Community Health Board, effective December 11, 2018; appoint Elizabeth (Betsy) Johnson fill the unexpired term of Charles Burress' term on the Tri-County Community Health Board, expiring December 31, 2019; reaffirm the appointment of Ted Lovdahl to the Bigfork River Board through December 31, 2018; and reaffirm the appointment of Rochelle Marty to the Joint School/Public Library (Nashwauk) Committee through December 31, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Terry Snyder, District #2
<b>SECONDER:</b>	Burl Ives, District #4
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

4. Minimum Salary for Elected Officials

**Motion To:** Adopt the Resolution Re: Minimum Salaries for Elected Officials, which establishes the minimum salary to be paid the: County Attorney as per M.S. 388.18, subd. 2; County Auditor/Treasurer as per M.S. 384.151, subd. 1(b) and M.S. 385.373, subd. 1(b); County Recorder as per M.S. 386.015, subd. 2(b); County Sheriff as per M.S. 387.20, subd. 2(b).

**Resolution 2018-1**

**RE: MINIMUM SALARIES FOR ELECTED OFFICIALS**

**WHEREAS**, Minnesota Statute 388.18, subd. 2, provides in part for the establishment of the minimum salary to be paid the County Attorney for the term next following, and subd. 6 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

**WHEREAS**, Minnesota Statute 384.151, subd. 1(b) and 385.373, subd. 1(b), provides for the establishment of the minimum salary to be paid the County Auditor/ Treasurer for the term next following, and subd. 7 respectively in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

**WHEREAS**, Minnesota Statute 386.015, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Recorder for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

**WHEREAS**, Minnesota Statute 387.20, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Sheriff for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

**NOW, THEREFORE, BE IT RESOLVED**, the Itasca County Board establishes the minimum salaries for Elected Officials as follows:

County Attorney	\$92,685.77
County Auditor/Treasurer	\$90,559.33
County Recorder	\$67,474.90
County Sheriff	\$90,559.33

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Burl Ives, District #4
<b>SECONDER:</b>	Ben DeNucci, District #5
<b>AYES:</b>	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
<b>ABSENT:</b>	Davin Tinquist

5. Itasca County 2018 Legislative Priorities

County Administrator Brett Skyles provided information regarding the 2018 Legislative Priorities. It was the consensus of the County Board revisit the item following the Pre-Legislative Luncheon with Itasca County delegation on January 4, 2018.

<b>RESULT:</b>	<b>INFORMATIONAL-NO ACTION TAKEN</b>
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6. 1626 MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the 1626 MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

7. AEA MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the Attorney Employees Association (AEA) MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

8. ICCEA MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the Itasca County Confidential Employees Association (ICCEA) MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

9. ICEA MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the Itasca County Employees Association (ICEA) MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

10. ICMA MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the Itasca County Managers Association (ICMA) MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

11. 580 MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the 580 MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

12. 639 MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the 639 MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

13. 639A MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the 639A MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

14. 639-3 MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the 639-3 MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

15. 1452 MOU – Compensatory Time

Human Resources Director Lynn Hart provided information regarding the request to approve and authorize necessary signatures for the 1452 MOU regarding Compensatory Time and indicated that action is no longer needed.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

**IX. COMMISSIONER COMMENTS**

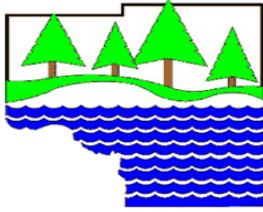
**X. ADJOURN**

Chair Trunt adjourned the meeting at 2:51 p.m.

**ATTEST**

  
\_\_\_\_\_  
Leo Trunt  
Chair of the County Board

  
\_\_\_\_\_  
Brett Skyles  
Clerk of the County Board



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**  
Itasca County Courthouse  
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January 2, 2018  
Organizational Board Meeting

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**RESOLUTION 2018-1**

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**RE: MINIMUM SALARIES FOR ELECTED OFFICIALS**

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**WHEREAS**, Minnesota Statute 384.151, subd. 1(b) and 385.373, subd. 1(b), provides for the establishment of the minimum salary to be paid the County Auditor/ Treasurer for the term next following, and subd. 7 respectively in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

**WHEREAS**, Minnesota Statute 386.015, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Recorder for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

**WHEREAS**, Minnesota Statute 387.20, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Sheriff for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

**NOW, THEREFORE, BE IT RESOLVED**, the Itasca County Board establishes the minimum salaries for Elected Officials as follows:

County Attorney	\$92,685.77
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**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Burl Ives, District #4  
**SECONDER:** Ben DeNucci, District #5  
**AYES:** Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci  
**ABSENT:** Davin Tinquist

STATE OF MINNESOTA  
Office of County Administrator  
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 2nd day of January A.D. 2018 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 2nd day of January A.D. 2018

  
\_\_\_\_\_  
Administrator

By \_\_\_\_\_ Deputy