



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, August 8, 2017

2:30 PM

Itasca County Boardroom

**DRAFT**

**REGULAR MEETING MINUTES**

**I. CALL TO ORDER**

Chair Snyder called the meeting to order at 2:30 p.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
District #5	District #5	Absent	

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

**Motion To:** Pull Items #6.4 (Public Health Division Update/Presentation) and #6.6 (Gunn Park Rehabilitation Project), and approve the agenda, as amended.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Leo Trunt, District #3  
**SECONDER:** Davin Tinquist, District #1  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** District #5

**IV. MINUTES APPROVAL**

**Motion To:** Approve the minutes of the Tuesday, August 1, 2017 County Board Work Session.

**RESULT:** ACCEPTED [UNANIMOUS]  
**MOVER:** Davin Tinquist, District #1  
**SECONDER:** Burl Ives, District #4  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** District #5

**V. CONSENT AGENDA**

**Motion To:** Approve the Consent Agenda as delineated below.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Leo Trunt, District #3  
**SECONDER:** Burl Ives, District #4  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** District #5

1. Accept the Safe and Secure Courthouse Initiative Grant in the amount of \$3,595 and authorize the County Board Chair and Clerk of the County Board to sign the Grant Agreement.
2. Approve technology expenditures by the Sheriff's Department per the Capital Improvement Plan (CIP) project expenses.
3. Accept final report for ETF Grant #2017-1 to Grand Rapids FFA in the amount of \$5,800.00.
4. Approve a service contract, by and between Itasca County and the Itasca County Agricultural Association for 2017 property management services at the Fairgrounds Park in the amount of \$66,000, to be paid from County Park System Account 12-610-510 and authorize necessary signatures.
5. Approve purchase agreement by and between Itasca County and Hallett Dock Company for acquisition of approximately 54 acres of land at a cost of \$65,000 to be paid for by the Transportation and Environmental Services departments and authorize necessary signatures.
6. Adopt the Resolution Re: Authorizing and Fixing the Terms of Sale for the 2017 Tax-Forfeited and Direct County Land Sale on Friday, October 27, 2017 at 10:00 a.m. in the Board Room of the County Courthouse with the proceeds from the sale of tracts 22 and 28 to be place in the Land Replacement Trust Fund.

**Resolution 2017-38**

**RE: AUTHORIZING AND FIXING THE TERMS OF SALE**

**WHEREAS**, the County Board has classified and appraised certain tax forfeited lands and direct county lands and list of said lands has been filed with the County Auditor, classification of said lands have been duly approved by the Town Boards and Municipalities and the appraised value of timber has been duly approved by the County Land Commissioner, and

**WHEREAS**, the County Board is by law designated with authority to provide for the sale of such forfeited lands and direct county lands on terms included in the Notice of Sale, now,

**THEREFORE, BE IT RESOLVED**, that the Notice Of Tax-Forfeited Land and Direct County Land Sale be given by publication in the official newspaper of the County as provided by law, that the County Auditor of Itasca County offer such parcels of land for sale in the order in which they appear in said Notice of Sale and that such sale shall commence at 10:00 A.M. on OCTOBER 27, 2017 in the Itasca County Board Room, County Courthouse, Grand Rapids, MN.

**VI. REGULAR AGENDA**

1. Recognition of County Employee(s)

The following employees were recognized:

Shelley McCauley has accepted a job transfer from her position of Quality Improvement/Utilization Management (QI/UM) Nurse to Care Coordinator, IMCare Division, Health & Human Services Department effective August 7, 2017 due to a retirement.

Andrew Jones has been hired as a Corrections Deputy, Sheriff Department effective July 26, 2017 due to a change in allocation.

Peggy Rosik has been hired as a Quality Improvement/Utilization Management (QI/UM) Nurse, IMCare Division, Health & Human Services Department effective July 26, 2017 due to a job transfer.

Michael Cowan has been hired as a Deputy Sheriff - Road Deputy, Sheriff Department effective August 7, 2017 due to a newly created position.

Derek Hanson has been hired as a Deputy Sheriff - Road Deputy, Sheriff Department effective August 8, 2017 due to a newly created position.

Jodi Winkels has been hired as a Social Worker, Family Services Division, Health & Human Services effective August 7, 2017 due to a job transfer.

Scott Thompson transferred from his position of Assessor/Appraiser II, Assessor Department to Clerk Treasurer, Auditor/Treasurer department effective July 31, 2017 due to a resignation.

Peter Johnson resigned his position of Emergency Communications Specialist, Sheriff Department effective August 1, 2017 after 8+ months of service.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

2. Commissioner Warrants

**Motion To:** Approve Commissioner Warrants with a check date of 08/11/2017, in the amount of \$758,309.28.

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Davin Tinquist, District #1  
**SECONDER:** Leo Trunt, District #3  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** District #5

3. HHS Director Update – Circles of Support

Health and Human Services Director Eric Villeneuve and Circles of Support Director Alice Moren provided information regarding the Planting Hope/Community Picnic event hosted by Circles of Support, which is a program of KOOTASCA Community Action, as well as other programs and services. For more information, contact Circles of Support at (218) 999-5728.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

5. Itasca County Farm Family of the Year

University of Minnesota Extension NE Regional Director Mardi Harder and County Extension Committee member Conley Janssen recognized the Menefee Family of the Bar Bell Bee Ranch located in Squaw Lake as the 2017 Itasca County Farm Family of the Year.

**RESULT: INFORMATIONAL-NO ACTION TAKEN**

7. Sale of Caretaker House

**Motion To:** Authorize the County Land Department to pursue the Sale and Removal of the Caretaker's House from the County Fairgrounds.

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Davin Tinquist, District #1  
**SECONDER:** Leo Trunt, District #3  
**AYES:** Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives  
**ABSENT:** District #5

8. Crime Victim Services Grant Application

**Motion To:** Approve application submission for a 2 year Crime Victim Services Grant beginning October 1, 2017 - September 30, 2019, for which the County Attorney's Office is eligible for \$70,000.00 for each year of the two year grant.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Davin Tinquist, District #1
<b>SECONDER:</b>	Leo Trunt, District #3
<b>AYES:</b>	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
<b>ABSENT:</b>	District #5

**VII. COMMISSIONER COMMENTS**

Commissioner Snyder announced that the Tuesday, August 15, 2017 Work Session of the Itasca County Board of Commissioners is canceled due to lack of a quorum and further indicated that the Budget Work Session for the same day has been rescheduled to Tuesday, August 22, 2017.

Commissioner Ives expressed concerns regarding attendance at an upcoming Grand Village Board meeting.

**VIII. ADJOURN**

Chair Snyder adjourned the meeting at 3:01 p.m.

**ATTEST**

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Terry Snyder  
Chair of the County Board

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Brett Skyles  
Clerk of the County Board