



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, October 18, 2016

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Eichorn called the meeting to order at 2:30 p.m.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Rusty Eichorn	District #4	Present	2:30 PM
Mark Mandich	District #5	Present	2:30 PM

II. APPROVAL OF AGENDA

Motion To: Pull Item #5.5 (Designation of the Unorganized Township Road System), added Item #5.7 (Out of State Travel Request), and approved the agenda, as amended.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Mark Mandich, District #5
AYES:	Tinquist, Snyder, Trunt, Eichorn, Mandich

III. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, October 11, 2016 County Board Regular Session.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Leo Trunt, District #3
AYES:	Tinquist, Snyder, Trunt, Eichorn, Mandich

IV. RECOMMENDED FOR CONSENT AGENDA

1. Approve the Addendum to the Purchase of Service Agreement between ICHHS and First Call for Help/CRT Contract for Protected Transportation Services, effective October 1, 2016.

RESULT:	RECOMMENDED FOR CONSENT	Next: 10/25/2016 2:30 PM
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- 2. Approve the 2017-2018 Addendum to the current three-year Memorandum of Agreement (MOA) between Itasca County and University of Minnesota Extension for the addition of a .08 FTE Youth Development Program Coordinator (Community Engagement Coordinator) position and authorize necessary signatures.

RESULT: RECOMMENDED FOR CONSENT Next: 10/25/2016 2:30 PM

- 3. Authorize the Itasca County Board Chair Rusty Eichorn and Administrator Brett Skyles to sign an Amendment to the 2015 State Homeland Security Program (SHSP) Grant.

RESULT: RECOMMENDED FOR CONSENT Next: 10/25/2016 2:30 PM

V. DISCUSSION/INFORMATIONAL

- 1. Approve Liquor License

Motion To: Approve Off Sale license and tobacco license for Jim Maddsen with The Great Outdoors Bottle Shop & Bait located at 16207 Lake St, Pengilly and approve On/Off, Sunday and Wine license for Jared Anselmo for the Timberwolf Inn in Marcell.

RESULT: APPROVED [UNANIMOUS]
MOVER: Leo Trunt, District #3
SECONDER: Terry Snyder, District #2
AYES: Tinquist, Snyder, Trunt, Eichorn, Mandich

- 2. E-Cigarette Clean Indoor Air Ordinance Adoption

Public Health Division Manager Kelly Chandler provided information regarding the request to approve movement to public hearing for potential adoption of e-cigarette ordinance to ban use indoors.

RESULT: INFORMATIONAL-NO ACTION TAKEN

- 3. Conditional Use Application Submitted by Grand Rapids Marine

Motion To: Open the Public Hearing Re: Conditional Use Application Submitted by Grand Rapids Marine for Boat and Marine Related Storage.

RESULT: APPROVED [UNANIMOUS]
MOVER: Terry Snyder, District #2
SECONDER: Mark Mandich, District #5
AYES: Tinquist, Snyder, Trunt, Eichorn, Mandich

Motion To: Close the above Public Hearing.

RESULT: APPROVED [UNANIMOUS]
MOVER: Leo Trunt, District #3
SECONDER: Terry Snyder, District #2
AYES: Tinquist, Snyder, Trunt, Eichorn, Mandich

The County Board discussed the request and agreed with the findings of fact established by the Planning Commission/Board of Adjustment (PC/BoA), as follows:

- 1) The use conforms to the comprehensive plan of the County;
- 2) The use is compatible with the existing neighborhood;
- 3) The use shall not materially adversely impact air quality, water quality, or cause soil disturbance;
- 4) The site has sufficient access for ingress and egress, there is no water or sewage needed; and
- 5) The use shall not cause unsafe or unhealthy conditions.

Motion To: Approve the Conditional Use Permit Application of Grand Rapids Marine to increase their existing boat/marine-related equipment storage to 500 units and construct a new 60'x300' storage building.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Mark Mandich, District #5
AYES:	Tinquist, Snyder, Trunt, Eichorn, Mandich

4. Conditional Use Application Submitted by Chad Schumacher

Motion To: Open the Public Hearing Re: Conditional Use Application Submitted by Chad Schumacher for Boat and Camper Storage (30 Units).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Mandich, District #5
SECONDER:	Davin Tinquist, District #1
AYES:	Tinquist, Snyder, Trunt, Eichorn, Mandich

Motion To: Close the above Public Hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Mandich, District #5
SECONDER:	Leo Trunt, District #3
AYES:	Tinquist, Snyder, Trunt, Eichorn, Mandich

The County Board discussed the request and agreed with the findings of fact established by the Planning Commission/Board of Adjustment (PC/BoA), as follows:

- 1) The use conforms to the comprehensive plan of the County;
- 2) The use is compatible with the existing neighborhood;
- 3) The use shall not materially adversely impact air quality, water quality, or cause soil disturbance;
- 4) The site has sufficient access for ingress and egress, there is no water or sewage needed; and
- 5) The use shall not cause unsafe or unhealthy conditions.

Motion To: Approve the Conditional Use Permit Application of Chad Schumacher to allow storage for boats and campers (30 units).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davin Tinquist, District #1
SECONDER:	Mark Mandich, District #5
AYES:	Tinquist, Snyder, Trunt, Eichorn, Mandich

5. Designation of the Unorganized Township Road System

RESULT: WITHDRAWN

6. IEDC Quarterly Presentation

Mark Zimmerman of the Itasca Economic Development Corporation (IEDC) provided the County Board with an IEDC Quarterly Report.

RESULT: INFORMATIONAL-NO ACTION TAKEN

7. Out of State Travel Request

Motion To: Authorize out of state travel for Marlyn Halvorson to attend a Type II Incident Management Team Command and General Staff Training in Gaylord Michigan October 24th - 28th, 2016, at no cost to the county for participation.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mark Mandich, District #5
SECONDER: Davin Tinquist, District #1
AYES: Tinquist, Snyder, Trunt, Eichorn, Mandich

VI. COMMITTEE REPORTS

Commissioner Tinquist reported on his participation, along with County Engineer Karin Grandia, in a meeting with Sand Lake Township residents regarding Minni Car Car Road and Rainbow Road.

Commissioner Trunt reported on his attendance at recent Western Mesabi Mine Planning Board (WMMPB) and Tri-County Community Health Board meetings.

Commissioner Mandich reported on his plans to attend an upcoming Arrowhead Economic Opportunity Agency (AEOA) meeting.

VII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles reported on the Armed Intruder training currently being offered to County employees and reminded the public to participate in the "Lights On After School" events being held this week.

VIII. COMMISSIONER COMMENTS

IX. ADJOURN

Chair Eichorn adjourned the meeting at 3:42 p.m.

ATTEST



Rusty Eichorn
Chair of the County Board



Brett Skyles
Clerk of the County Board