



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

---

Tuesday, June 6, 2017

2:30 PM

Itasca County Boardroom

---

**ITASCA COUNTY MISSION:** Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

## DRAFT

### WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

**2:30 PM I. CALL TO ORDER**

**2:31 PM II. PLEDGE OF ALLEGIANCE**

**2:32 PM III. APPROVAL OF AGENDA**

**2:33 PM IV. MINUTES APPROVAL**

1. Approve the minutes of the Tuesday, May 23, 2017 County Board Regular Session.

**2:34 PM V. RECOMMENDED FOR CONSENT AGENDA**

1. Adopt the Resolution Re: Approval of Application by KOOTASCA Community Action, Inc. for the Minnesota Housing and Finance Agency Family Homelessness Prevention and Assistance Program.
2. Appoint Mark Mathisen to the Bowstring Airport Commission effective June 13, 2017 to fill a vacant, unexpired term through December 31, 2019.
3. Appoint Don Klande to the unexpired vacant term representing District #3 on the Water Plan Implementation Committee (WPIC) effective June 13, 2017 through December 31, 2019.
4. Award County Project 2017-14 for 2017 Pavement Marking Services to the lowest responsible bidder, AAA Striping Services, in the amount of \$139,190.00 and authorize the necessary signatures to execute the contract documents.
5. Enter into an Agreement with Wildwood Township outlining responsibilities for each party as they relate to replacing the structurally deficient bridge #L3843 over Splithand Creek and authorize the required signatures on the Agreement documents.
6. Award Contract 65604 - 2017 Bituminous Projects (CSAH 56, 57, County Road 336 & 539) to the lowest responsible bidder, Hawkinson Construction, in the amount of \$1,251,661.92 and authorize the required signatures on the contract documents.

7. Award the 2017 Gravel Crushing - Antler Lake Pit (County Project #2017-15) quote to W.J Schwartz in the amount of \$37,660.00 and authorize the necessary signatures on the contract documents.
8. Award the 2017 Gravel Crushing - Highway 2 Pit (County Project #2017-16) quote to W.J. Schwartz in the amount of \$40,460.00 and authorize the necessary signatures on the contract documents.
9. Award the 2017 Gravel Crushing - Deer Acres Pit (County Project #2017-17) quote to TNT Aggregates in the amount of \$41,300.00 and authorize the necessary signatures on the contract documents.
10. Adopt the Resolution Re: Authorizing and Fixing the Terms of Sale of Tax-Forfeited Property to a Private Party.
11. Approve Easement over and across parts of Plat of Kearney's First Addition to Grand Rapids, parts of SE NW and NE SW, all in Sec 16, T55N, R25W under the terms set forth in the attached easement and authorize signatures.
12. Authorize Itasca County Board Chair Terry Snyder to sign the Food Service Management Agreement between the County of Itasca and AVIAND's for providing food service in our correctional facility.
13. Adopt the Resolution Re: Promoting the Use of Local and Intrastate Mutual Aid Agreements.

**VI. DISCUSSION/INFORMATIONAL**

- 2:35 PM** 1. Appointments to Park and Recreation Commission, Amanda Schultz/Roger Clark/Kory Cease
- 2:40 PM** 2. Appointment - Northern Counties Land Use Coordinating Board, Amanda Schultz
- 2:45 PM** 3. Out of State Travel, Brett Skyles
- 2:47 PM** 4. Change in Allocation of the Corrections Sergeant to a Corrections Deputy, Lucas Thompson
- 2:55 PM** 5. 2016 Minnesota Counties Intergovernmental Trust (MCIT) Member Report, Joel Swanson, MCIT Risk Management Consultant

**3:10 PM VII. COMMITTEE REPORTS**

**3:15 PM VIII. ADMINISTRATOR UPDATE**

**3:20 PM IX. COMMISSIONER COMMENTS**

**3:25 PM X. ADJOURN**

**OTHER MEETINGS**

June, 2012 - The Itasca County Board of Commissioners has scheduled 2017 County Board of Appeal and Equalization meetings on Monday, June 12, 2017 from 3:00 p.m. until 7:30 p.m. and on Monday June 19, 2017, only if necessary, in the Boardroom of the Itasca County Courthouse. (Posted 2/16/2017)

Monday, June 12, 2017 beginning at 7:00 p.m. - The Itasca County Board of Commissioners has been invited to attend the Itasca County Township Association (ICTA) meeting to be held at the Blandin Foundation in Grand Rapids, MN. (Posted 12/16/2016)

Monday, June 19, 2017 beginning at 6:00 p.m. - The Itasca County Board of Commissioners has been invited to attend the Greater Pokegama Lake Association (GPLA) address by Colonel Samuel Calking, Commander of the US Army Corps of Engineers at the Timberlake Lodge in Grand Rapids, MN. (Posted 5/24/2017)

**Note:** This time schedule is approximate!!  
Individuals with appointments should be available  
10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if  
Data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.